GOVERNMENT OF TANZANIA

PERSONNEL DATA FORM

EB 1/8

VOTE.....

SUB-VOTE....

DISTRICT OF WORK.....

PAY STATION..

FOR COMPUTER USE

FORM NO	
BATCH NO.	
KEYED BY	
VERIFIED BY	
CHECKED BY	

NAMES *First* .....:
Middle .....:
Surname .....:

CHECK No.

OPEN REGISTRY PERSONAL FILE No.

TSC/ID/FORCE No.

IDENTITY

DESIGNATION & GRADE .....

DUTY POST.....

TERMS OF SERVICE(Tick one)

✓	1	Permanent
	2	Temporary
	3	Contract

	Day/Month/Year	Day	Month	Year
DATE OF BIRTH.....				
DATE OF FIRST APPOINTMENT.....				
DATE CONFIRMED INTO SERVICE.....				
DATE OF LAST PROMOTION				

CONFIRMED INTO PRESENT POST (*Tick one*) [ ] 1 Yes [ ] 2 No

SALARY SCALE.....

BASIC MONTHLY SALARY.....

CENTRAL GOVT FUNDING LEVEL.... %

TANZANIA CITIZEN? (*Tick one*)..... [ ] 1 Yes [ ] 2 No

SEX (*Tick one*)..... [ ] 1 Male [ ] 2 Female

MARRIED? (Tick one) [ ] 1 Yes [ ] 2 No

NUMBER OF CHILDREN .....

DISTRICT OF DOMICILE.....

REGISTERED DISABILITY (*Tick*)

	1	*None*
	2	*Blind*
	3	*Deaf/ Dumb*
	4	*physical*
	5	*Other*

HIGHEST ACADEMIC LEVEL (*Tick one*) .....

	01	*Up to standard 4*		06	*Advanced Diploma*
	02	*Standard 5 - 8*		07	*Bachelors Degree*
	03	*Form 1 - 4*		08	*Postgrad Diploma*
	04	*Form 5 - 6*		09	*Masters Degree*
	05	*Ordinary Diploma*		10	*Doctorate*

PROFESSIONAL CERTIFICATION? (*Tick one*).....

	1	*At least one year*
	2	*At least two years*
	3	*At least three years*

THE SUBMISSIONS ON THIS FORM HAVE BEEN MADE AS A RESULT OF (*Tick*) ....

	1	*1998 Data collection*		4	*Transfer*
	2	*recruitment*		5	*Error correction*
	3	*promotion*		6	*Other reasons*.....

(describe).....

I certify that the above information is correct and accept that I will be held accountable for it.

	SECTION / STATION HEAD	EMPLOYEE	DEPARTMENT HEAD
Signed			
Name			
Date			